

**OFFICE OF RESIDENCE LIFE  
RESIDENCY EXEMPTION APPLICATION**



Because of our commitment to student success: All full-time first year (0-29 credits) and second year (30-59 credits) students whose permanent address is outside of a 30 mile radius from the Romeoville Campus must live in the residence halls. Please Note: This is an **application** for an exemption from the University's two year Residency Requirement. You will receive a written response from the Office of Residence Life as to the status of your request. Falsification of information or signatures provided on this form will result in the invalidation of the residency exemption and/or disciplinary action. Documentation is required for exemptions "b" through "e."

Last Name _____		First Name _____		Student ID _____	
Mailing Address _____					
Street Address		City	State	Zip Code	
Home Phone (    ) _____			Cell Phone (    ) _____		
E-mail _____@lewisu.edu					
Do you have an on-campus housing assignment reserved for next semester?					
<input type="checkbox"/> No <input type="checkbox"/> Yes, Building/Room: _____					
Current Class Status: <input type="checkbox"/> Freshman(0-29 credits) <input type="checkbox"/> Sophomore(30-59 credits)					
Number of Credits _____					

I would like to apply for a residency exemption for the following reason:

- \_\_\_\_\_ a. I am 21 years or older prior to August 1<sup>st</sup> of this academic year. **(Will be validated with University record.)**
- \_\_\_\_\_ b. I live with nearby, immediate relative (sister or brother who are non- Lewis students, aunt, uncle, parents, grandparents or legal guardians) within a 30 mile radius of campus.
- \_\_\_\_\_ c. I am married or living with a spouse. **(Include copy of court-certified marriage certificate.)**
- \_\_\_\_\_ d. I have one or more years of active duty in the military. **(Include copy of DD214.)**
- \_\_\_\_\_ e. I am a parent with a dependent child. **(Include official copy of child's birth certificate.)**

I have read the Residency Requirement policy and understand that a violation of the policy could result in disciplinary action.

\_\_\_\_\_  
**Signature of Student**

\_\_\_\_\_  
**Date**

The completed form, with any necessary documentation, can be submitted in person (during business hours) or mailed to Lewis University, Office of Residence Life, Unit 280, One University Parkway, Romeoville, IL 60446. Completed forms can also be emailed to the following address: reslife@lewisu.edu