

CAREER MATTERS

A PUBLICATION OF THE LEWIS UNIVERSITY CAREER SERVICES OFFICE

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ARE YOU
READY...

...FOR A VIDEO
INTERVIEW?

According to the National Association of Colleges and Employers (NACE), over 55% of employers hiring college students used video interviewing platforms to recruit candidates in 2016. Use of video interviewing, both live and recorded, will continue to increase for our students. While we always recommend practicing before a face to face interview, video interviews present unique challenges that can be overcome with additional preparation.

We now offer students free access to Big Interview, a preparatory program which allows students to practice their interview skills by webcam and share their results with a faculty member, coach or mentor. Students can view tutorials on general career search and interview techniques, and then complete practice interviews related to their industry. Faculty can also design their own, customized assignments for students. Go to lewisu.biginterview.com and use the code "0767" to open your free account.

[Contributed by Laura Paley]

**DO I REALLY
HAVE
THE TIME?**

"This will look great on your resume!" Students often hear this phrase when being presented opportunities to join clubs, commit to volunteer work, register for a class, or apply for a job or internship. This leaves students wondering if they are doing "enough" and if they have time to do more. The truth is that you have time to do most, if not all, of the things you want and need to do. The key is prioritizing your commitments and managing your time wisely. Take into consideration the future benefits of different commitments to decide which are worth your time and effort. Many of these commitments will enhance your resume in the eyes of prospective employers. Equally as important, remember to take time for yourself to relax and do things you enjoy. Surround yourself with supportive people, and take everything one step at a time!

[Contributed by Natalie Palm, Graduate Assistant]



SUITS FOR STUDENTS

Thanks to some very generous Lewis University faculty and staff, we are able to provide gently used professional business attire to any Lewis University student who does not have the resources to purchase or borrow such attire. Contact breierch@lewisu.edu with sizes and dates needed. Professional attire is expected at upcoming job/internship fairs, interviews, scholarly presentations, and career/networking events.

The Employer Perspective

Responses to the interview questions below were provided by Laura Menolascino, Regional Talent Acquisition Specialist-Greater Chicagoland Area for Enterprise Holdings (EHI). EHI is the #1 employer of interns in the USA and sponsors the Lewis University Internships 101 Workshop.

Career Services: Why does EHI recruit interns at Lewis?

Enterprise: The Career Services team at Lewis takes the initiative to adapt to their student needs, and ensure they are receiving the tools that they need to be successful in their careers and further education. They are genuinely committed to their partnerships with their employers and allow us the opportunity to be a part of the Lewis community.

Career Services: What do Lewis students bring to your company?

Enterprise: Lewis students are committed to their success. They are eager to learn and exemplify a strong work ethic in regards to not only their academics but their professional futures as well.

Career Services: Why should students consider an internship with EHI?

Enterprise: Enterprise interns are 100% submerged in our culture, and exposed to all aspects of what it takes to run a successful business. Our interns truly make an impact to what we do on a day to day basis and share the same responsibilities as any full time associate. They will have the opportunity to gain valuable experience that will translate directly in to multiple different facets of their careers. Enterprise is fun and friendly place where teamwork rules!

Career Services: Why are internships important to companies when they are interviewing for FT positions?

Enterprise: It's important to not only gain experience but be open to trying something that may be new or different. It shows companies that you are willing to put in the "extra" work to achieve your personal best and that you're not afraid to take calculated risks. It's appealing to companies when you are able to articulate what you have learned and how it can translate into their business.

A note from Laura Menolascino.....

We are currently hiring in your local area. Please take a look at www.go.enterpriseholdings.com for opportunities or reach out to Laura Menolascino, Talent Acquisition Specialist - Chicago Northwest and West Suburbs, at Laura.K.Menolascino@ehi.com, or connect with me on LinkedIn.

www.go.enterpriseholdings.com

"This is where it all starts. What's a career at Enterprise Holdings all about? Taking care of people. Working hard. And never forgetting to have fun."

Lewis University team visits Enterprise for the annual internship team project presentations:



From left to right: Laura Paley-Assistant Director Career Services, Christina Martinez-Career Advisor and Internship Coordinator, Meghan Beese-Student Intern, Cheri Shaw-Student Intern, and Bob Bergman-Lewis University Assistant Professor and Sales Program Coordinator.

1000+

students and alumni are getting career advancement tips from either our LinkedIn, Twitter, or Facebook page!

Are YOU one of them?



View tips for finding jobs, link to newly posted jobs, get interviewing hints, learn about featured majors/minors and career paths, catch up on the latest employment trends, and get a multitude of other tips to help you in YOUR career development!

Connect with us!

FLYERS GET INTERNSHIPS MANUAL ON CAREER SERVICES WEBSITE

It is with great excitement that we announce that the *Flyers Get Internships* manual is now available on the Career Services website. Internships are the key to your success in the workplace and more than half of them convert to full-time job offers. They can help you find and achieve career happiness. After all, isn't that what everyone wants?

In Career Services, we have seen firsthand that the students who have had meaningful internships are far more successful in landing full-time professional positions. They have an understanding of how their classroom knowledge is applied at work. They have more experience on their resumes, they interview better, and they can communicate what they are able to do for an employer. They also have begun to build their professional network that will help them with their job search in the future.

We hope this manual will provide you with the guidance needed to acquire the right internship for you. A career-related experience will do wonders for your resume and job search. Use the Career Services Office to support you in your journey to career happiness. We look forward to witnessing your successful transition from school to career. Don't forget to let us know when you are offered an internship by e-mailing us at careerservices@lewisu.edu!

A 2016 NACE employer survey showed that 72.2% of interns eventually received full-time job offers from the companies where they worked.

Source:

National Association for Colleges and Employers (NACE). (2016). Internship & Co-op Survey 2016. Retrieved November 15, 2017, from <http://www.nacweb.org/store/2016/internship-co-op-survey-2016/>

[Contributed by Christina Martinez]



SENIOR LANDS FULL TIME JOB BY POSTING RESUME ON FLYERS GET HIRED!

"I was a senior majoring in Information Security and Risk Management. Being a small world after all, I had the great fortune of being able to work with a career advisor that I had worked with professionally before I went back to school. She was a great advisor and mentor when I worked with her previously and was just as great at working with me on my development as I was looking to start a new career.

As a senior I thought it would be important to post my completed my profile on Flyers Get Hired/Handshake. I uploaded my resume, and sent it to my advisor. It wasn't ready.

"If I had to offer some advice, it would be to get started on getting your profile and resume together early."

It was formatted kind of funny. In retrospect, it was pretty difficult to read. She advised me to revise it, and pointed me to some really great resources to help me

do so. The best resource was the sample resume. I merged my information into the sample resume and tweaked it a bit to make it my own. My advisor and I did the revision dance for a bit. Finally, I was ready.

Once my resume was approved, it wasn't very long before I was approached by Perry Johnson Registrars through Flyers Get Hired/Handshake. Based on my resume, they offered me a great opportunity to not only offer me extensive training, but to audit both Quality and Information Security Management Systems.

I have to say that I really enjoy the work I do. I definitely like traveling. Working remotely isn't bad either. Every day I work from home is take your dog to work day.

If I had to offer some advice, it would be to get started on getting your profile and resume together early. You'll need to change it several times before you get it just right. But that's okay, because it's your most important marketing material. Everywhere that you will look for a job will want one, so make sure to post it on Flyers Get Hired/Handshake. Your advisor will help you to make a great one, so make sure to reach out.

Also, go to the career fairs. They're a fantastic way to connect with people who are eager to connect with you. That way you can show off the rock star resume that your advisor helps you put together."

Brandon Abbinante
Lewis University Class of 2018

SAVE THESE DATES!



Lewis University Career Events 2018-2019

Date/Time	Event	Place
October 10th 8:30am – 4:00pm	Fall Interview Day (By application/preselection only)	Lisle, IL
October 16th 2:00pm – 4:00pm	Uncovering Career Pathways (Justice, Law, and Public Safety)	University Dining Room, Charlie's Place Academic Science Building
October 25th 4:30pm – 6:00pm	Internships 101 (Workshop for finding and getting an internship)	University Dining Room, Charlie's Place Academic Science Building
November 2nd 1:00pm – 4:00pm	Government Job Fair (Free to Lewis students interested in public service)	Hosted by University of Illinois, Chicago (UIC) Student Center East, 750 S Halsted Chicago, IL 60607
November 7th 3:00pm – 4:00pm	Become an Epic Networker Workshop	St. Charles Borromeo SB 160
November 7th 4:00pm – 6:00pm	Meet the Firms: Business and Technology	St. Charles Borromeo Flight Deck
February 15th Time TBD	CareerFest ISCPA/CCCI (Open to ALL majors)	Moraine Business & Conference Center Palos Hills, IL
March 5th 4:30pm – 6:00pm	Internships 101 (Workshop for finding and getting an internship)	D'Arcy Great Room
March 6th 4:30pm – 6:00pm	Preparation for the Career Expo 2019 (All majors, sophomores through alumni)	TBD
March 20th 12:30pm – 3:30pm	Lewis University Annual Career Expo 2019 All Majors	Lewis University Field House
TBD 6:00pm – 9:00pm	Bridges to Employment (Veterans)	St. Charles Borromeo Convocation Hall
April 3rd 10:30am – 12:30pm	Meet the Firms: Aviation and Transportation	Harold E. White Aviation Center



FLYERS GET HIRED CONTINUES TO MAXIMIZE INTERNSHIP AND JOB OPPORTUNITIES FOR STUDENTS AND ALUMNI!

Lewis University's comprehensive online career management program, Flyers Get Hired, is connected to over 200,000 employers for jobs and internships! Effective this year, Lewis University's on-campus student worker jobs are posted here as well.

Go to www.lewisu.edu/gethired and log in to your account where you can complete your profile. Include all your skills as well as any special projects you've completed. Upon completing your profile, you will see that targeted internships and job opportunities that fit you will populate on your home page.



The National Association of Colleges and Employers (NACE) polled members about megatrends affecting the field of Career Services. As Lewis University Career Services develops service delivery plans for students, we review these megatrends to ensure cutting edge services and programs are designed to meet current and future needs of our students.

TREND #1. DATA

According to NACE, data provides “quantifiables to measure success and inform strategy and decision making”. Collecting data, including reports of the first destination of Lewis graduates and experiential learning engagement, provides Career Services with the ammunition to align resources with effective methods of employment planning and career development for students.

TREND #2. SKILL DEVELOPMENT

Employers are more focused on students’ skills than their majors. Career success relies on what a candidate can do, and experiential learning, especially internships, will help students develop these skills. This will continue to increase through 2021, “where “gig”-based employment will be, if not common, certainly not unusual.” In Flyers Get Hired, students identify their skills and experiences and continue to build their profile through college.

TREND #3. ENTREPRENEURSHIP

“Entrepreneurship goes hand-in-hand with an increase in gig-based careers, so the 2021 student will be more focused in this direction than has been the case in earlier groups...Millennials tend to be risk averse, that’s not the case with Generation Z, 61 percent of whom expressed a preference for being entrepreneurs over employees when they exit college”. Career Services promotes creativity, emphasizing strengths, and making connections through networking.

TREND #4. RECRUITING TECHNOLOGY MATCHES CONSUMER TECHNOLOGY

“By 2021, employers will source more than half of their new hires virtually, according to nearly 70 percent of members taking part in the NACE poll. At the same time, virtual

recruiting will look different”. During the spring of 2018, several Lewis students reported being recruited and hired through Flyers Get Hired, stating they had not made any applications with these firms.

TREND #5. CHOICE

NACE employers say that “while virtual recruiting will continue to grow and improve, it will not replace personal interaction. Rather than settling for just one way to receive services, get information, or interview for a job, tomorrow’s students will expect options”. Lewis Career Services continues to expand options for students and alumni through the online Career Management Account, video interviewing practice, and maintaining the personal interactions through Meet the Firms and the Career Expo. Our mission is to prepare students for the workplace through career development and employment planning. <http://www.naceweb.org/career-development/trends-and-predictions/nace2021-trends-and-predictions/>

Mimi Collins is the director of content strategy at NACE. She can be reached at mcollins@naceweb.org.



[Contributed by Mary Myers]

www.lewisu.edu/gethired

WE ARE LASALLIAN ...from college to career?

Yes! Each fall, Lewis University hosts convocation events for all faculty, staff and administrators as well as first year students. We leave refreshed and renewed in our Lasallian Mission. There are Five Core Principles behind our Mission. But can we still hold on to these five cherished principles when moving from college to our professional careers? With a little effort and self-reflection, we certainly can.

After you graduate, you may like to use these questions to ask yourself if you are still living out these Lasallian principles in your professional workplace:

INCLUSIVE COMMUNITY

- Do I display a welcoming and hospitable attitude, even toward my coworkers and supervisors whose values, morals, lifestyles, political views, cultural practices, religious beliefs, and/or backgrounds may be very different from my own?
- Do I ever treat certain people at my workplace as inferior because of their titles, positions, or roles?
- Do I ensure to the best of my ability that no one in my workplace is left out? Am I mindful of this when new office policies, perks, and procedures are created?

CONCERN FOR THE POOR AND SOCIAL JUSTICE

- Do I strive to serve the needs of my colleagues and community to the best of my ability?
- Do I look beyond the surface to recognize that some of my colleagues may not be materially poor, but may be “poor” or struggling in other ways?
- Do I find a way to advocate for those who are victims of injustice in my workplace or in my community?
- Is there a way that I could collaborate with my colleagues to find ways to serve others?

FAITH IN THE PRESENCE OF GOD

- Do I see through the eyes of the world or do I see through the eyes of faith? Does my language support this? Does my everyday behavior support this?
- Do I ever find myself engaging in workplace gossip or saying things that I might not say if I were more mindful of the presence of God?
- Do I remember that “we are in the Holy Presence of God” even in the midst of committee meetings, looming deadlines, staff/budget cuts, report writing, tedious tasks, and unending paperwork?

RESPECT FOR ALL PERSONS

- Do I ensure that my coworkers’ basic needs are met and help them avoid humiliation or embarrassment?

- Do I do a little extra or reach out when I notice that a co-worker is struggling or in a rough spot?
- Do I ever tend to lump my customers/clients or coworkers into categories and make judgements about “those people” or do I respect the uniqueness and inherent dignity with which they were created?
- Do my written and spoken words demonstrate that I truly respect differences or does my language subtly condemn others who do not appear, think, speak, present themselves, or believe the same as me?

QUALITY EDUCATION

- Although my formal education may have ended, do I now take responsibility to continue to educate myself and contribute my talents to a world in need?
- Do I seek out ways to give back and help others in my workplace or community achieve the quality education that I have been privileged to receive?
- As I advance in my career, do I now see myself as one who is charged with “touching the hearts” of those who report to me, the same way my professors did for me when I was a student?

If you decide that you want to live out these Lasallian principles even as you shift from college to career, take some time at the end of each work week to reflect upon your behavior. Living Lasallian clearly takes humility, courage, and strength!

[Contributed by Chris Breier]

OUR CAREER SERVICES STAFF

Mary Myers	Executive Director
Chris Breier	Associate Director
Laura Paley	Assistant Director
Christina Martinez	Career Advisor/Internship Coordinator
Leanne Harris	Administrative and Database Assistant
Natalie Palm	Graduate Assistant

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Connect with us!

Please deliver to: