



Pre-Professional Recommendation Request:

All students seeking letters of recommendation for post-undergraduate education IN ANY FORM need to complete this form and submit it, along with an official copy of standardized test scores (ie, MCAT, OAT, GRE, PCAT, DAT, or other) to the Health Professions Advisor no less than 30 days prior to the due date of the letter. Late requests may not be honored.

NAME: _____

MAJOR(S): _____

GPA: Cumulative _____

GPA in the Major (majors classes only): _____

Hours completed toward degree: _____

Program(s) to which the student will be applying: Since centralized application services are the “norm” for most programs, please list the service (e.g., PharmCAS, AMCAS, etc), the method of submission that the student will use (on-line to service, Interfolio, etc), as well as pertinent deadlines for submission (keeping in mind the 30 day turn around period). For our record keeping purposes, we ask that you also include the specific institutions you will be submitting your application to via the centralized service.

Centralized Service(s) (where applicable):

Programs (what specific program(s) are you applying to?):LIST THE PROGRAMS (ex: SIU Pharmacy; RFUMS PT; etc)

Faculty member(s) requested by student to write letter(s): Please fill in the blanks ONLY as needed (i.e., if your school requires two letters, fill in two faculty requests).

1. _____

2. _____

3. _____

4. _____

**Please be mindful that individual letters are generally not preferred for Medical/Podiatric School applicants. In these cases, the applicant is encouraged to request a committee letter (committee members – Pre-Professional Director, Biology faculty/chair, Chemistry faculty/chair, Physics faculty/chair, and Mathematics professor).

Has the student included a copy of standardized test scores (where applicable)?

YES

NO (no letter will be written without scores)

Other useful information we need:

- 1. What professional experience have you accumulated or extracurricular activities have you been involved in that you will be listing on your application? (ex: shadowing hours, volunteer service, work experience, etc)** a resume can be submitted *in lieu* of this information**

- 2. What courses are REQUIRED for the programs you are applying to? What grades have you earned in those courses? If you have not taken a course yet, please just put TBD as the grade.**

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- 3. Is there any other information you feel might be valuable to share with the faculty as they compose their letters?**

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CONTACT INFORMATION: In case we need to contact you, please provide a personal email and phone number.

Email: _____ **Phone:** _____