Lewis University offers a 20% tuition discount to Montini Catholic High School Alumni who enroll in for-credit adult undergraduate degree completion or graduate courses at Lewis University.* To receive the discount, the student’s alumni status must be verified each term. It is the student’s responsibility to deliver to Lewis proof of their Montini Alumni status. The discount will not be applied until this form is received by the Lewis University Business Office. Students may also be eligible to apply for state and federal aid programs. This discount cannot be combined with any other Lewis tuition assistance, including Lewis scholarships.

STUDENT ________________________________ ID ________________________________
(Print or Type Full Name) (Lewis Student ID No.)

ADDRESS ____________________________________________ PHONE __________________________

EMAIL ____________________________________________

TERM: Fall Spring Summer Year: ____________________________

Montini Alumni Status Verification:
I certify that the above listed student is a Montini Catholic High School Alumni and is eligible for a 20% discount on tuition at Lewis University.

Certifying Official Name & Title (Print) Email Phone

Certifying Official Signature __________________________ Date

TERMS
1. Payment of tuition and other fees becomes my obligation as soon as classes are registered for. This obligation remains until the debt is paid in full or until you officially drop the classes within the 100% refund period. Neither non-payment of tuition and fees nor non-attendance of classes constitutes official withdrawal from Lewis University. Withdrawal from Lewis University can only be accomplished by filing a “Complete Drop/Withdrawal for Semester” form in the Registrar’s Office.
2. This form must be submitted by the first day of classes each term.
3. An ebill system is utilized for statements and balances. The ebill is sent to my Lewis University email account. My ebill account must be activated by visiting Lewisu.afford.com. This is the official Lewis University billing method and will be used for employer reimbursement submission. Specialized bills will not be generated for employer reimbursement purposes.
4. In your final term of classes, you must clear any outstanding balance prior to graduation.
5. If I leave Lewis University with an unpaid balance, I will reimburse the fees of any collection agency, which may be based on a percentage at a maximum of 33% of the debt, and all costs and expenses, including reasonable attorney’s fees, incurred in such collection efforts.
6. You are encouraged to consult the current Course Schedule booklet for tuition rates, fees, and deadlines.

Mail or fax this completed form to: Lewis University Business Office
Fax: (1-815-838-1380)
One University Parkway, Unit 295
Romeoville, IL  60446

STUDENT SIGNATURE __________________________ DATE ___________________________

*Discount does not apply to Doctoral Programs.